

## Risk Assessment

Excursions to Wirraminna Environmental Education  
Centre, Howlong Road Burrumbuttock NSW 2642

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Task / Activity/Asset	The Risk	Risk Assessment		Risk Rating ( III )	Control Measures	Person Responsible
		Likelihood ( I )	Consequence ( II )			
List the individual tasks or activities.	Identify the range of potential Risks associated with each task/activity. What can happen? How can it happen?	Used as a qualitative description of probability or frequency.	The outcome of an event expressed qualitatively or quantitatively, being a loss, injury, disadvantage or gain.	The likelihood and the Consequences of a Risk occurring	Identify suitable control measures for each identified Risk taking into consideration the Risk Rating.	The person given the responsibility to implement and/or manage the Control Measures.
Students walking around the Wirraminna park undertaking activities.	Stung by an insect or bitten by snake, anaphylaxis or venomous. Sprains or breaks.	Possible	Moderate	Medium	Students will be given a safety briefing and are to wear enclosed shoes and long pants. All students with allergies will be identified and the teacher will be in control of medications. First Aid is always available. School excursions cease in high-risk snake seasons (Oct-April)	Wirraminna staff and teachers
	Extreme weather conditions, wet weather students could slip and fall, sun exposure.	Unlikely	Minor	Low 4	In the case of extreme weather, the excursion will be postponed. Students dress appropriately for both types of weather, wearing sunscreen if needed.	Wirraminna staff and teacher in charge

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Task / Activity/Asset	The Risk	Risk Assessment		Risk Rating	Control Measures	Person Responsible
		Likelihood ( I )	Consequence ( II )	( III )		
Continued....Students walking around Wirraminna park undertaking activities.	Student gets lost	Rare	Negligible	Low 1	A full safety briefing upon arrival. Students are to wear full school uniform to make them easily identifiable. Buddy system in place and students to not wander from designated tracks.	Teacher
	Student falls in water, inability to swim and drowning risks	Rare	Severe	Medium	A full safety briefing upon arrival. Buddy system in place and students not to wander off designated tracks or near the water's edge.	Teacher
Covid-19 and infectious diseases	Students, teachers and Wirraminna staff at risk of falling ill and sharing illnesses.	Unlikely	Moderate	Medium	Students, teachers, and staff will practice proper hygiene requirements. Social distancing is required at all times.	Teacher first instance, then at Wirraminna, staff included.

Risk Assessment completed by: Stacey Bell Date: 2023

Risk Assessment Matrix		Consequences				
		Negligible No injuries or not requiring first aid	Minor First aid needed	Moderate Medical treatment	Major Serious injury	Severe Death or permanent disability.
Likelihood	<b>Certain to occur</b> Expected to occur in most circumstances	Medium 8	High 16	High 20	Extreme	Extreme
	<b>Very Likely</b> Will probably occur in most circumstances	Medium 7	Medium 12	High	Extreme	Extreme
	<b>Possible</b> May occur occasionally	Low 5	Medium 10	Medium	Extreme	Extreme
	<b>Unlikely</b> Could happen at some time	Low 2	Low 4	Medium	High	High
	<b>Rare</b> May happen only in exceptional circumstances	Low 1	Low 3	Medium	Medium	Medium

Risk Level	Recommended Actions
<b>Extreme</b> 23 - 25	This rating level is not acceptable Report immediately to Senior Management Consider alternative activity unless controls implanted Develop specific Treatment /Action Plan for immediate action Allocate actions and budget for implementation within 1 month Report to Senior Management on effectiveness of control
<b>High</b> 14 - 22	Develop and implement a treatment /action plan for high risks Consider alternative activity unless controls implemented Allocate Action and budget to minimise risk, monitor Report to Management on effectiveness of control
<b>Medium</b> 6 - 21	Develop and implement action plan for medium risks Allocate action/budget to minimise risk where control inadequate Consider additional controls
<b>Low</b> 1 - 5	Accept and monitor low priority risks Manage risks by routine procedures and monitor

### Hierarchy of Controls

Priority	Control Method
1	Eliminate the hazard
2	Substitute safer equipment/processes
3	Isolate the hazard
4	Use engineering controls
5	Use administrative controls
6	Use personal protective equipment